

School Swimming & Water Safety Program – 2021 Applications

Step 1 – Login

Note: We recommend using Google Chrome as your internet browser throughout this process.

To login to your school account, first open the following link -

https://schoolswimming.dashapp.com.au/auth/passwordless/school/code?return_url=%2Fapplications%2Fcreate

Now enter your school code and check the verification box.

If the verification is successful, you will need to confirm that you are authorized to access and represent your school. After checking this box, enter your name and DoE email address.

The email address you enter will be sent an email which contains a link. Clicking this link will log you straight into the account and begin the application process.

School Access

To access your school account with Dash enter your school code, your name and DoE email address and click the Send button. The email address will be sent a link immediately that will automatically log you in.

School code

 I'm not a robot 
 I confirm I am authorised to access and represent **Test Public School**
([change school](#))
First Name Surname
Your Email

[Lost your password?](#) [Login with an alternative account »](#)

Note: If you entered the wrong school code, you can click “change school” to restart the process.

Step 2 – Create Application

After clicking the link supplied in your email, you will be taken to the program selection page. From here you are given the option to either apply for the Yellow Program - 10 Day Learn To Swim or Blue Program - 5 Day Water Safety.

Select the relevant program and click “Create Application”.

Create Application

Who's applying?

School

Applying school

Test Public School

All Divisions

All Sports

Search...

Search

	Name	Year	Open Date	Scope
<input checked="" type="button" value="Selected"/>	Yellow Program - 10 day intensive learn to swim	2021		Association: Primary Schools Organisation: School Swimming
<input type="button" value="Select"/>	Blue Program - 5 day water safety program	2021	2020-10-01	Association: Primary Schools Organisation: School Swimming

25 50 100

Create Application

Step 3 – Swim Coordinator

The first section of your program application is to add the relevant swimming coordinator details. The email address supplied here will be used for all future correspondence so please ensure the person nominated is aware and the email address is correct.

1

Swim Coordinator

2

Grade Make Up & Sessions

3

Pool Selection & Availability

Swim Coordinator

Please provide the details of the primary contact to proceed with your application.

First Name

Swim

Surname

Coordinator

Email

swimcoordinator@mailinator.com

Save & Continue

Step 4 – Grade Make Up & Sessions

After providing your swim coordinators details, you're required to enter more information about how your program is traditionally run and the number of students attending.

Program Organisation

The first step is to indicate how your program is organised. The options are outlined as per below. Select which is relevant to your school.

Centrally organised model - Does your school traditionally participate in a program organised on behalf of your school where the pool booking and instructors are managed by the School Sport Unit local office?

School based organisation - Does your school traditionally receive funding to organise the program from the school level, where pool bookings and instructor engagement are managed by your school

If you're unsure, click "Not Sure".

Program Organisation

- Centrally organised model - Does your school traditionally participate in a program organised on behalf of your school where the pool booking and instructors are managed by the School Sport Unit local office?
- School based organisation - Does your school traditionally receive funding to organise the program from the school level, where pool bookings and instructor engagement are managed by your school
- Not sure

Students

Next, outline the number of students in each grade attending the program.

Students

Please Note, students should only be counted once in the below numbers, if you have students with a disability, please only include them under the second heading

Kindergarten	Year 1	Year 2	Year 3	Year 4	Year 5
10	16	12	10	5	0
Year 6	0				

Note: If students with a disability will be attending the program, do not include them here. Include them in the following "students with disabilities" section.

If there are students with a disability attending, you will be asked to either include them in an integrated program or have a dedicated separate session/s for them.

Students with disabilities

Autism Spectrum Disorder (ASD)	Physical (PHYSICAL)	Intellectually Moderate (IO)	Intellectually Mild (IM)	Hearing (HEARING)	Visual (VISUAL)
1	0	0	0	0	1

Behavioural (BCED)	Down Syndrome (DS)
0	1

- Students with disabilities will be included in the integrated program
- Students with disabilities will not be integrated

After entering all student numbers, click “Calculate Sessions”. The required number of sessions will be displayed (based on the information provided in the grade make up).

Calculate Sessions

Based on the above inputs, it is recommended you will require **2 sessions for the 56 students**, please continue to pool and session selection to select your preferences

Note: Depending on session sizes, you may be asked if you would like to bring a teacher from your own school to assist on the day, in an attempt to reduce session numbers.

Click “Save & Continue” to finalise this step.

Step 5 – Pool Selection & Availability

Following this you are prompted to enter the session time and pool preferences for the year. Depending on your school, your program or delivery model, you may be asked to enter anywhere from one to three preferences.

First select a term, then a facility. If you cannot see the facility you would like to select, click the “include more” text to increase the facility radius so facilities further away can be selected.

Now, select the facility via the drop down then enter your preferred weeks and timeslot. A timeslot preference is based on either an AM or PM selection. If there are certain times you cannot attend, check the below box and select times that your school is **unavailable**.

Note: These preferences are dependent on a facility’s individual availability. You may not be able to select certain weeks or terms for certain facilities.

Session 1 - Integrated 50 students

Preference 1 *

School Term

Term 1, 2022
▼

Facility (include more)

Lismore Memorial Pool - 16.3km
▼

Booking

Weeks 3 + 4
▼

Timeslot Preferences

AM
▼

There are times in this preference which the school is unable to attend

Unavailable Timeslots (45min sessions)

Starting approx. 09:30

Starting approx. 10:15

Multiple select timeslots (control + click) not available for the school

Copy Preferences for remaining sessions

Repeat this process for all preferences and sessions. Alternatively, you can enter the preferences for only one session, then copy those preferences across all sessions. In this instance a member of School Swimming staff will try book all your sessions one after another in a single block.

Whilst School Swimming will try their best to accommodate your preferences, it's important to understand that not every school will be placed in a timeslot that is ideal for them.

If there are times that your school is completely unavailable to be attend, make note of that in the General Unavailability section.

General Unavailability

To add an unavailability, click "Add", select a term and week and provide a reason for the unavailability.

General Unavailability

Please select any weeks which you are unavailable due to commitments booked throughout the year

Term 4, 2021	Week 3	Swimming Carnival
Term 1, 2022	Week 1	Staff Development Days

Add

Notes

You can also add notes to your preferences at the bottom of the page. This gives you an opportunity to explain more detailed unavailability or preferences e.g. "Walking to and from pool so can not attend first or last session".

After finalising your preferences, please click "Save & Continue" to submit your application.

Editing Your Application

If after completing your application, you need to make some changes, you can reopen your application from your Dashboard.

Just click the application name to open the application summary and click "View Step" next to the information you'd like to edit.

After your registration, School Swimming staff will review all applications and create a schedule for the year. Once your timeslot has been assigned you will receive an email asking you to confirm your booking.