

# School Swimming & Water Safety Program – Application Process

## Step 1 – Login

**Note: We recommend using Google Chrome as your internet browser throughout this process.**

To login to your school account, follow this link –

[https://schoolswimming.dashapp.com.au/auth/passwordless/school/code?return\\_url=%2Fapplications%2Fdashboard%2Fintakegroup%2F8](https://schoolswimming.dashapp.com.au/auth/passwordless/school/code?return_url=%2Fapplications%2Fdashboard%2Fintakegroup%2F8)

Now enter your school code and check the verification box.


If the verification is successful, you will need to confirm that you are authorized to access and represent your school. After checking this box, enter your name and DoE email address.

The email address you enter will be sent an email which contains a link. Clicking this link will log you straight into the account and begin the application process.

### School Access

To access your school account with Dash enter your school code, your name and DoE email address and click the Send button. The email address will be sent a link immediately that will automatically log you in.

School code

  
 I'm not a robot  [Privacy - Terms](#)

I confirm I am authorised to access and represent **Test Public School**  
[\(change school\)](#)

First Name  Surname

Your Email

[Send login link](#)

[Lost your password?](#) [Login with an alternative account >](#)

*Note: If you entered the wrong school code, you can click “change school” to restart the process.*

## Step 2 – Create Application

After clicking the link supplied in your email, you will be taken to the program selection page. From here you will see all program options available for your school and be prompted to register accordingly.

Welcome Argenton Public School (3904)

*If you require any assistance, please call the School Swimming and Water Safety office on 9508 5517 or email us at [schoolswimming@det.nsw.edu.au](mailto:schoolswimming@det.nsw.edu.au)*

### Swimming & Water Safety - 10 lessons over 10 days - 2023/24

A series of swimming and water safety lessons that develop water safety awareness and focus on competitive strokes. Available for all students who are unable to swim 25m with confidence in deep water. Held over 10 consecutive schools days available to primary schools.

Register >

### Survival Swimming - 5 lessons over 5 days - 2023/2024

A series of survival swimming lessons that focus on survival strokes/swimming and personal water safety skills. Available to all students in the primary setting. Held over 5 consecutive schools days available to primary schools.

Register >

Select the relevant program and click “Register”.

*Note: You will only see programs relevant to your school, so your screen may look slightly different to the above. If you believe you are being presented the wrong options please contact the SSWSP office.*

## Step 3 – Swim Coordinator

The first section of your program application is to add the relevant swimming coordinator details. The email address supplied here will be used for all future correspondence so please ensure the person nominated is aware and the email address is correct.

1

Swim Coordinator

2

Grade Make Up

3

Preferences

Swim Coordinator

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Please provide the details of the primary contact to proceed with your application.

First Name

Swim

Surname

Coordinator

Email

swimcoordinator@mailinator.com

Save &amp; Continue

## Step 4 – Grade Make Up

After providing your swim coordinators details, you're required to enter more information about how your program is traditionally run and the number of students attending.

### Program Organisation

The first step is to indicate how your program is organised. The options are outlined as per below. Select which is relevant to your school.

Centrally Coordinated - Your school traditionally participates in a program organised on behalf of your school where the pool booking and instructors are managed by the School Sport Unit local office.

School Managed - Your school traditionally receives funding to organise the program from the school level where pool bookings and instructor engagement are managed by your school.

Program Organisation

- Centrally Coordinated** - Your school traditionally participates in a program organised on behalf of your school where the pool booking and instructors are managed by the School Sport Unit local office.
- School Managed** - Your school traditionally receives funding to organise the program from the school level where pool bookings and instructor engagement are managed by your school.

### Students

Next, outline the number of students in each grade attending the program.

Students			
Kindergarten	<input type="text" value="5"/>	ASD (ASD)	<input type="text" value="3"/>
Year 1	<input type="text" value="12"/>	PHYSICAL (PHYSICAL)	<input type="text" value="1"/>
Year 2	<input type="text" value="23"/>	IO (IO)	<input type="text"/>
Year 3	<input type="text"/>	IM (IM)	<input type="text"/>
Year 4	<input type="text"/>	HEARING (HEARING)	<input type="text"/>
Year 5	<input type="text"/>	VISUAL (VISUAL)	<input type="text"/>
Year 6	<input type="text"/>	BCED (BCED)	<input type="text"/>
		DS (DS)	<input type="text"/>

Students with disabilities will be included in the integrated program  
 Students with disabilities will not be integrated

If there are students with a disability attending, you will be asked to either include them in an integrated program or have a dedicated separate session/s for them.

*Note: please indicate all students with additional needs **once only** in the right-hand column in accordance with their primary disability only even though some may be multi-categorical. These students do not need to be referenced in their grade group.*

The number of sessions is automatically calculated based on the numbers provided.

Click “Save & Continue” to finalise this step.

### Step 5 – Pool Selection & Availability

Following this you are prompted to enter your facility, term, week and timeslot preferences.

First select a facility, then a term. If your selected facility has availability for that term, an option to select a week and timeslot will display. If you cannot see the facility you would like to select, click the “include more” text to increase the facility radius so facilities further away can be selected.

A timeslot preference is based on either an AM or PM selection. If you cannot typically make an early or late session, please indicate this.

Note: These preferences are dependent on a facility’s individual availability. You may not be able to select certain weeks or terms for certain facilities.

**Preference 1 \***

Pool [\(include more\)](#)

Drummoyne Swimming Centre - ▾

Term

Term 4, 2022 ▾

Weeks

Weeks 3 + 4 ▾

Timeslot

PM ▾

**Can't make First Session -**  
Approximate start time 09:15

**Can't make Last Session -**  
Approximate start time 13:20

**Preference 2 \***

Pool [\(include more\)](#)

Cabarita Swimming Centre - 1.6k ▾

Term

Term 4, 2022 ▾

Weeks

Weeks 1 + 2 ▾

Timeslot

PM ▾

**Can't make First Session -**  
Approximate start time 09:15

**Can't make Last Session -**  
Approximate start time 13:45

*Please note: the pools, terms, weeks and time you select on this application are only preferences. Whilst we try to schedule your school to the pool and week you select, we cannot guarantee your booking will align*

### General Unavailability

If there are times that your school is completely unavailable to be attend, make note of that in the General Unavailability section.

To add an unavailability, click “Add”, select a term and week and provide a reason for the unavailability.

General Unavailability

Please select any weeks which you are unavailable due to commitments booked throughout the year

Term 4, 2021 ▾	Week 3 ▾	Swimming Carnival
Term 1, 2022 ▾	Week 1 ▾	Staff Development Days

[Add](#)

### Notes

You can also add notes to your preferences at the bottom of the page. This gives you an opportunity to explain more detailed unavailability or preferences e.g. “Walking to and from pool so can not attend first or last session”.

After finalising your preferences, please click “Save & Continue” to submit your application.

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